

**USER GUIDE
FOR
TENTS, CANOPIES AND OTHER MEMBRANE STRUCTURES**

Section 1 – Design Provisions

Design Approval Required by Code Officials if:

- **Tents & Membrane Structures > 200 sq. ft.**
- **Canopies > 400 sq. ft.**

- **Exceptions:**
 1. **Recreational Camping**
 2. **Fabric canopies open on all sides which comply with the following:**
 - (a) **Individual canopies of a maximum of 700 sq. ft.**
 - (b) **Multiple canopies placed side by side without a fire break of 12 feet, not exceeding 700 sq. ft. total.**
 - (c) **Minimum clearance of 12 feet to all other structures or other tents.**

Place of assembly:

Shall require permitted approval

Circus, carnival, tent show, theater, skating ring, dance hall or other place of assembly in which persons gather for any purpose.

Use Period:

- **Maximum 180 days within a 12 month period on a single premise.**

Construction Documents:

- **For occupant load of 50 or more persons.**
- **Detailed site & floor plan**
- **Location and type of heating and electrical equipment.**

Inspections:

- **Permitted party responsible for inspection.**
- **Regular intervals, not less than two times per use period.**
- **Owner or agent to ensure installation is maintained in accordance with these rules.**
- **Inspection Reports – when required by the Code Official-shall be provided relating to maintenance, anchors and fabric.**

Access, Location and Parking:

- **Fire Apparatus access shall be provided and maintained per Code official.**
- **Shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines.**